

**Request for Secure AI-Assisted Discovery Review and Analysis Platform
Open Market
Lowest Price, Technically Acceptable**

Request for Quotation

Request Date: July 1st, 2026

Special Notes:

This is a request for **Open Market Pricing**.

Quotes should be e-mailed to **Adam_Rashkind@fd.org** and **Alan_Nelson@fd.org** by **July 15th, 2026 at 12:00 pm** eastern time. Submit a proposal describing your approach and project management in accordance with the attached statement of work. Use the attached quote sheet for a price quotation broken down into the line items listed.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.

Technical questions concerning this RFQ should be addressed to Alan Nelson at the Federal Defender's Office Tampa, 813-228-2715, Alan_Nelson@fd.org.

Financial questions concerning this RFQ should be addressed to Adam Rashkind at the Federal Defender's Office Orlando, 407-648-6338, Adam_Rashkind@fd.org.

Sincerely,



Digitally signed by
Adam C Rashkind
Date: 2026.06.30
16:14:43 -04'00'

Adam Rashkind
Administrative Officer / Contracting Officer

Attachment

Quote Sheet, Statement of Work, Applicable Judiciary Terms and Conditions, Submission of Quote and Evaluation of Offers

QUOTE SHEET

No.	Description	Quantity	Unit Price	Extended Price	Overage Cost
1	<i>Small Cases – 50GB – 100GB in size. We currently need to host about 60 of these a year but not all at once. To begin with it shouldn't be more than 15 at once, they will change about every 3 months.</i>	15 a quarter or 60 a year.			
3	<i>Additional small cases beyond those quoted above. Please note if we could purchase on monthly basis or if an annual commitment would be necessary for additional cases.</i>				
4	<i>Medium Cases – 100GB – 250GB in size. We currently need to host about 40 of these a year but not all at once. To begin with it shouldn't be more than 10 at once, they will change about every 3 months.</i>	10 a quarter or 40 a year			
5	<i>Additional small cases beyond those quoted above. Please note if we could purchase on monthly basis or if an annual commitment would be necessary for additional cases.</i>				
7	<i>Large Cases – 250GB – 500GB in size. We do not want this added to the contract but would like pricing to be disclosed as we anticipate needing to add this size in the future.</i>				
9	<i>XLarge Cases – 500GB – 1.5TB in size. We do not want this added to the contract but would like pricing to be disclosed as we anticipate needing to add this size in the future.</i>				
11	<i>Custom Size Cases – 1.5TB+ in size. We do not want this added to the contract but would like pricing to be disclosed as we anticipate needing to add this size in the future.</i>				
12	<i>Additional Costs or Fees, please add rows.</i>				
			TOTAL		

Vendor's Name

Vendor's Phone Number/fax number/e-mail address

Vendor's Street Address

Vendor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Date

DUNS number

Printed or Typed Name of Signator

Discount Terms or Net 30?

***NOTE: soliciting offers on the basis of a fixed hourly rate may require a one-time delegation of procurement authority from PMD. See the [Guide to Judiciary Policy, Vol. 14, § 410.40.30](#).**

STATEMENT OF WORK (SOW)

1.1 INTRODUCTION:

The Federal Public Defender for the Middle District of Florida (“FPDO”) seeks quotations from qualified vendors for a secure, cloud-based, AI-assisted discovery review and analysis platform capable of supporting federal criminal defense matters involving large-scale and complex digital evidence productions.

The desired solution shall support secure matter-level collaboration, ingestion, and analysis of diverse evidence formats, AI-assisted review workflows, transcription and OCR capabilities, and exportable work product suitable for criminal defense case preparation.

1.2 BACKGROUND:

The FPDO represents indigent defendants in federal criminal matters and routinely handles large, multi-format, digital discovery productions containing documents, audio, video, images, spreadsheets, mobile device extractions, transcripts, and related evidentiary materials.

The Office seeks a platform capable of assisting attorneys, investigators, paralegals, mitigation specialists, and litigation support personnel in efficiently reviewing, organizing, analyzing, and preparing work product from large-scale discovery collections.

1.3 SPECIAL REQUIREMENTS/INFORMATION:

For work requiring one-time payments such as equipment and installation, we require to be billed upon completion of work and delivery of equipment. For monthly service costs, we require to be billed in arrears.

2 SCOPE OF SERVICE

The vendor shall provide a secure software-as-a-service (SaaS) platform supporting AI-assisted discovery review and analysis for federal criminal defense matters.

- The platform shall include:
- Secure cloud hosting;
- Dedicated infrastructure;
- Matter-specific workspaces;
- OCR and transcription functionality;
- AI-assisted evidence analysis;
- Natural-language evidence querying;
- Workflow generation and work product support;
- Multi-format evidence ingestion and processing;
- Exportable reports and summaries;
- Technical support and onboarding services.

3 REQUIREMENTS

If you are unable to meet one or more of the following requirements, we still invite you to provide a quote. Please note which requirements you will be unable to meet.

3.1 Hosting and Security Requirements

The platform shall:

Be hosted exclusively within AWS GovCloud (US);

1. Provide dedicated infrastructure for the Federal Public Defender for the Middle District of Florida and shall not operate within a shared commercial multi-tenant hosting environment;
2. Maintain logical and physical segregation of customer environments;
3. Encrypt data at rest and in transit;
4. Support granular role-based access controls;
5. Maintain audit logging capabilities;
6. Permit secure export and deletion of customer data upon request;
7. Restrict customer data from being used to train public or shared AI models;
8. Maintain current ISO 27001 certification;
9. Maintain current SOC 2 Type II compliance.

3.2 Workforce Requirements

Vendor shall maintain a 100% United States-based workforce for all personnel, including employees, contractors, subcontractors, support personnel, engineering personnel, implementation personnel, and customer support resources involved in the delivery, operation, maintenance, or support of the platform and services provided under this RFQ.

No offshore personnel or non-U.S.-based contractors may access customer systems, customer data, or support operations related to the Office.

3.3 Scalability, Ingestion, and AI Processing Requirements

The platform shall support ingestion, indexing, OCR, transcription, translation, search, and AI-assisted analysis of extremely large evidence productions, including multi-terabyte matters and large-scale evidence environments involving millions of files and mixed-format evidence collections.

The platform shall not impose practical system limitations on evidence ingestion, indexing, search, or AI-assisted review for large-scale criminal discovery matters.

There shall be no artificial platform limitations on:

- Number of files;
- Number of documents;
- Number of custodians;
- Number of evidence items;
- Total dataset size;
- AI-queryable evidence volume.

All ingested evidence and supported evidence types shall be exposed and queryable through the platform's AI-assisted analysis and natural-language query functionality.

Vendor shall describe platform performance capabilities for matters involving millions of files and mixed-format evidence collections.

3.4 Supported Evidence Formats

The platform shall support processing and analysis of:

- PDFs;
- Native electronic documents;
- Scanned documents;
- OCR text;
- Audio recordings;
- Video evidence;
- Image files;
- Spreadsheet files;
- Mobile device extractions from software such as Cellebrite or Axiom, and their outputs;
- Chat and messaging exports;
- Transcript files;
- Translated materials;
- Mixed-format evidence collections.

3.5 Unified AI Analysis Across Evidence Types

The platform shall provide a unified AI-assisted analysis experience across supported evidence types, including documents, transcripts, audio, video, images, OCR outputs, spreadsheet files, mobile device extraction outputs, chat and messaging exports, and mixed-format evidence collections.

The platform shall permit users to query, search, summarize, and analyze supported evidence types through a single integrated workflow without requiring separate products, separate review environments, or separate AI tools for different categories of evidence.

All supported and ingested evidence types shall be available for AI-assisted review and natural-language querying where technically feasible.

3.6 AI-Assisted Discovery Review Capabilities

The platform shall:

1. Support natural-language querying of evidence collections;
2. Identify relevant facts, entities, witnesses, dates, and communications;
3. Generate summaries and chronologies;
4. Assist in transcript and evidence review;
5. Support linkage or citation back to source materials;
6. Support AI-assisted workflows for generating investigative and case-preparation work product.

3.7 Workflow and Work Product Generation

The platform shall support generation of exportable attorney work product, including:

- Chronologies and timelines;
- Witness summaries;
- Investigative summaries;
- Transcript summaries;
- Issue tracking;
- Evidence summaries;
- Exportable reports and memoranda;
- Audio transcription;
- Foreign language translation.

Outputs shall be exportable in standard formats including PDF, DOCX, and CSV where applicable.

3.8 Workspace and Collaboration Management

The platform shall support:

- Secure matter-level workspaces;
- Case-specific permissions;
- Segregation of user access between matters;
- Multi-user collaboration within authorized case teams.

3.9 Live Functionality and Demonstration Requirements

All functionality proposed in response to this RFQ shall be commercially available and operational as of the proposal submission date.

The Office shall be permitted to evaluate the platform through a live demonstration environment using real-time functionality and case data provided by the FPDO.

Pre-recorded demonstrations, mockups, conceptual workflows, prototype functionality, or roadmap-based features shall not satisfy this requirement.

Vendor shall demonstrate:

- Live evidence ingestion;
- Live AI-assisted querying;
- Live transcription and/or OCR processing;
- Live generation of summaries, chronologies, or analytical outputs;
- Live interaction with multi-format evidence collections.

The Office reserves the right to request additional demonstrations or validation of functionality during evaluation.

4 GOVERNMENT FURNISHED PROPERTY OR SERVICES

The FPDO will provide case discovery and will operate the Discovery AI Review Platform.

5 VENDOR FURNISHED PROPERTY OR SERVICES

Vendor shall provide:

- Initial onboarding assistance;
- User training resources;
- Technical support;
- Documentation describing system functionality and security posture.

Vendor shall identify standard support hours and escalation procedures.

6 QUOTATION SUBMISSION REQUIREMENTS

Vendors shall submit:

1. Company overview;
2. Technical response addressing all mandatory requirements with listing of deficient requirements;
3. Security and hosting description;
4. Documentation demonstrating ISO 27001 certification;
5. Documentation demonstrating SOC 2 Type II compliance;

6. Workforce location certification;
7. Pricing proposal;
8. Relevant experience supporting legal, government, or criminal defense organizations;
9. Primary point of contact.

7 EVALUATION

Award will be made to the lowest-priced technically compliant offeror meeting all mandatory requirements set forth in this RFQ.

The FPDO reserves the right to request clarification or additional information from vendors as necessary.

8 PERIOD OF PERFORMANCE

Initial term shall be twelve (12) months, with optional renewal periods at the discretion of the FDO.

APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

(end)

2. The following judiciary clauses, that the Contracting Officer has indicated are applicable, are incorporated in this contract by reference:

- ☒ Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
- ☐ Clause 3-175 Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts) (JUN 2012)
- ☐ Clause 6-20 Insurance – Work on or Within a Judiciary Facility (APR 2011)
- ☐ Clause 7-55 Contractor Use of Judiciary Networks (JUN 2014)
- ☐ Clause 7-65 Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)
- ☐ Clause 7-115 Availability of Funds (JAN 2003)

3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

- ☐ Clause 2-90C Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than _____ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*.

(end)

- ☐ Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than _____ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least _____ calendar days [60 days unless a different number of days is inserted] before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed _____ (months) (years).

(end)

4. Incorporation of Department of Labor Wage Rate Determination

(If the estimated cost is over \$2,500, attach the current applicable Department of Labor wage rate determination.)

SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the Contracting Officer has indicated are applicable, are incorporated in this solicitation:

___ Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

Solicitation Provisions Incorporated by Reference

___ Provision 2-70 Site Visit (JAN 2003)

___ Provision 2-85A Evaluation Inclusive of Options (JAN 2003)

___ Provision 3-135 Single or Multiple Awards (JAN 2003)

Additional Solicitation Provisions

 X Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a _____ type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

 X Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) *Definitions.*

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) *Taxpayer Identification Number (TIN):* _____

[] TIN has been applied for.

- ☐ TIN is not required, because:
 - ☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
 - ☐ Offeror is an agency or instrumentality of a foreign government;
 - ☐ Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

- ☐ sole proprietorship;
- ☐ partnership;
- ☐ corporate entity (not tax-exempt);
- ☐ corporate entity (tax-exempt);
- ☐ government entity (federal, state or local);
- ☐ foreign government;
- ☐ international organization per 26 CFR 1.6049-4;
- ☐ other _____.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is ☐, is not, ☐ 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- ☐ Women Owned Business
- ☐ Minority Owned Business (if selected, then one sub-type is required)
 - ☐ Black American
 - ☐ Hispanic American
 - ☐ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - ☐ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - ☐ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - ☐ Individual/concern, other than one of the preceding.

(end)

____ Provision 3-195 Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment – Certification (APR 2011)

(a) The offeror shall check following certification:

CERTIFICATION

The offeror ☐ does ☐ does not certify that –

- (1) the items of equipment to be serviced under this contract are used regularly for other than government purposes, and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontractor) in substantial quantities to the general public in the course of normal business operations;
- (2) the services will be furnished at prices which are, or are based on, established catalog or market prices for the maintenance, calibration, or repair of equipment.
 - (i) An "established catalog price" is a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or the offeror, is either published or otherwise available for inspection

by customers, and states prices at which sales currently, or were last, made to a significant number of buyers constituting the general public.

(ii) An "established market price" is a current price, established in the usual course of trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or contractor; and

(3) the compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(b) Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services. If the offeror certifies to the conditions in paragraph (a) of this provision then [Clause 3-160, Service Contract Act of 1965](#), will not be included in any resultant contract to this offeror.

(c) If the offeror does not certify to the conditions in paragraph (a) of this provision –

(1) [Clause 3-215, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment – Requirements](#), will not be included in any resultant contract awarded to this offeror; and

(2) the offeror shall notify the contracting officer as soon as possible, if the contracting officer did not attach a Service Contract Act wage determination to the solicitation.

(d) The contracting officer may not make an award to the offeror, if the offeror fails to execute the certification in paragraph (a) of this provision or to contact the contracting officer as required in paragraph (c) of this provision.

(end)

____ Provision 3-220 Exemption from Application of the Service Contract Act to Contracts for Certain Services – Certification (APR 2011)

(a) The offeror shall check following certification:

CERTIFICATION

The offeror [] does [] does not certify that –

(1) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(2) The contract services are furnished at prices that are, or are based on, established catalog or market prices. An "established catalog price" is a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or the offeror, is either published or otherwise available for inspection by customers, and states prices at which sales currently, or were last, made to a significant number of buyers constituting the general public. An "established market price" is a current price, established in the usual course of ordinary and usual trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or offeror;

(3) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(4) The offeror uses the same compensation (wage and fringe benefits) plan for all service employees performing work under the contract as the offeror uses for these employees and for equivalent employees servicing commercial customers.

(b) Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services. If the offeror certifies to the conditions in paragraph (a) of this provision then [Clause 3-160, Service Contract Act of 1965](#), as amended, will not be included in any resultant contract to this offeror.

(c) If the offeror does not certify to the conditions in paragraph (a) of this provision—

(1) [Clause 3-225, Exemption from Application of the Service Contract Act to Contracts for Certain Services – Requirements](#), will not be included in any resultant contract to this offeror; and

(2) The offeror shall notify the contracting officer as soon as possible if the contracting officer did not attach a Service Contract Act wage determination to the solicitation.

(d) The contracting officer may not make an award to the offeror, if the offeror fails to execute the certification in paragraph (a) of this provision or to contact the Contracting Officer as required in paragraph (c) of this provision.

(end)